

Mrs. K.M.P.M Vocational College
Bistupur, Jamshedpur

Minutes of IQAC Meeting- 13/19 -20

Date: 2/6/2020

Time: 11.00 am

Venue - googlemeet

Members Present-

1. Mr. A. F. Madon – Administrator, JEM Foundation
2. Dr. Rajesh Shukla – UR nominated by VC, KU
3. Dr. Usha Shukla – Educationist
4. Mr. M. K. Mishra – Dy. Registrar, Nodal Officer IQAC, KU
5. Dr. Avinash Kumar Singh – Associate Professor, Hindi Department, JWC
6. Dr. Rama Subramaniam – Educationist
7. Ms. Vidhya Battiwala - TQMS
8. Ms. Meeta Jakhanwal – Principal
9. Ms. Reeta Kumari – Academic Co-ordinator
10. Ms. Mala Mandhyan – NAAC & IQAC co-ordinator
11. Dr. Utpal Chakraborty – Teachers Representative
12. Mrs. Shashi Kiran Devi – NSS PO
13. Mr. Jiju Thomas – Administration JEM Foundation
14. Mr. Bijaynand Harpal – Administration Mrs. KMPMVC
15. Mr. Deepak Kumar - Administration Mrs. KMPMVC

Members absent-

1. Mrs. Ruchi Narendran – Managing Trustee JEM Foundation
2. Mr. Arvind Sinha – Member from Corporate
3. SDO – Local Administration.

The following points were discussed:

SL.No	Minutes of Meeting	Action by
PROGRESS/PLAN		
1	The Principal Mrs. Meeta Jakhanwal welcomed all the members of the IQAC.	
2	<p>She informed the members about the following:</p> <ol style="list-style-type: none"> 1. Application to start B.Com honours has been sent to the university & inspection committee for the same visited the campus on 10th Jan. 2020 2. Online teaching mode adopted by all the teachers since 1st April 2020 due to pandemic. 3. The placements & higher studies of our pass out students for the session 2019 -20. 4. Results of all the departments for the session 2019 -20 5. Various Scholarships being granted to our students. 6. Activities of NSS & Rotaract Club. 7. Our strategies for the admissions in various departments during pandemic. 	
3	<p>Dr. Avinash Kumar suggested -</p> <ol style="list-style-type: none"> 1. To increase the number of webinars. 2. Teachers to participate in online trainings/ webinars. 3. Admission notice to be highlighted in website. 	
4	<p>Mrs. Vidya Battiwala suggested –</p> <ol style="list-style-type: none"> 1. To use website, FB page, instagram, etc for advertisements during pandemic. 	
5	<p>Mrs.Usha Shukla suggested-</p> <ol style="list-style-type: none"> 1. To use ppts, videos, pdfs, etc to make online teaching effective. 	

