

Mrs. K.M.P.M Vocational College
Bistupur, Jamshedpur

Minutes of IQAC Meeting- 17/ 21 -22

Date: 20/4/2022

Time: 11.00 am

Venue – J. Road

Members Present-

1. Mr. A. F. Madon – Administrator, JEM Foundation
2. Dr. Rajesh Shukla – UR nominated by VC, KU
3. Dr. Usha Shukla – Educationist
4. Mr. M. K. Mishra – Dy. Registrar, Nodal Officer IQAC, KU
5. Dr. Avinash Kumar Singh – Associate Professor, Hindi Department, JWC
6. Dr. Rama Subramaniam – Educationist
7. Ms. Vidhya Battiwala - TQMS
8. Ms. Meeta Jakhanwal – Principal
9. Ms. Reeta Kumari – Academic Co-ordinator
10. Ms. Mala Mandhyan – NAAC & IQAC co-ordinator
11. Dr. Utpal Chakraborty – Teachers Representative
12. Mrs. Shashi Kiran Devi – NSS PO
13. Mr. Jiju Thomas – Administration JEM Foundation
14. Mr. Bijaynand Harpal – Administration Mrs. KMPMVC
15. Mr. Deepak Kumar - Administration Mrs. KMPMVC

Members absent-

1. Mrs. Ruchi Narendran – Managing Trustee JEM Foundation
2. Mr. Arvind Sinha – Member from Corporate
3. SDO – Local Administration.

The following points were discussed:

SL.No	Minutes of Meeting	Action by
PROGRESS/PLAN		
1	The Principal Mrs. Meeta Jakhanwal welcomed all the members of the IQAC.	
2	<p>She informed the members about the following:</p> <ol style="list-style-type: none"> 1. AQAR submitted for the session 2020-21. She also showed the AQAR report to the team. 2. ISO 1st surveillance Audit certificate received on 23rd March 2022. 3. Results of all the departments for the session 2021-22. 4. Various Scholarships being granted to our students. 5. Activities of NSS & Rotaract Club. 6. Our strategies for the admissions in various departments. 	
3	<p>Dr. Avinash Kumar suggested -</p> <ol style="list-style-type: none"> 1. Teachers to opt for Faculty Development Programmes & Research projects. 2. Admission notice to be highlighted in website. 	
4	Mrs. Usha Shukla requested to submit the AQAR for the session 2021-22 on time.	
5	Mr. A F Madon suggested to highlight the placements in press & website.	